

Real-Time Touring and My Agent tour appointments in FUB Partner Guide

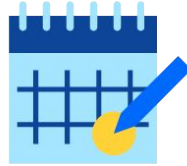


Effortlessly keep track of Real-Time Touring and My Agent tour appointments for ShowingTime-enabled properties directly within Follow Up Boss, **streamlining your workflow and saving time.**



Automatic Appointment Creation

Reduce manual entry with these appointments instantly added to your Follow Up Boss Calendar



Seamless Scheduling

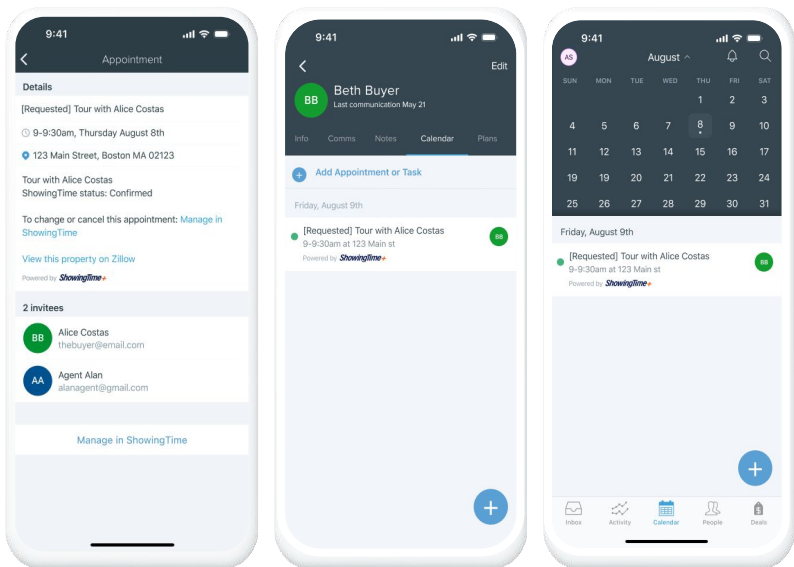
Reschedule or cancel your appointments easily with one click from Follow Up Boss



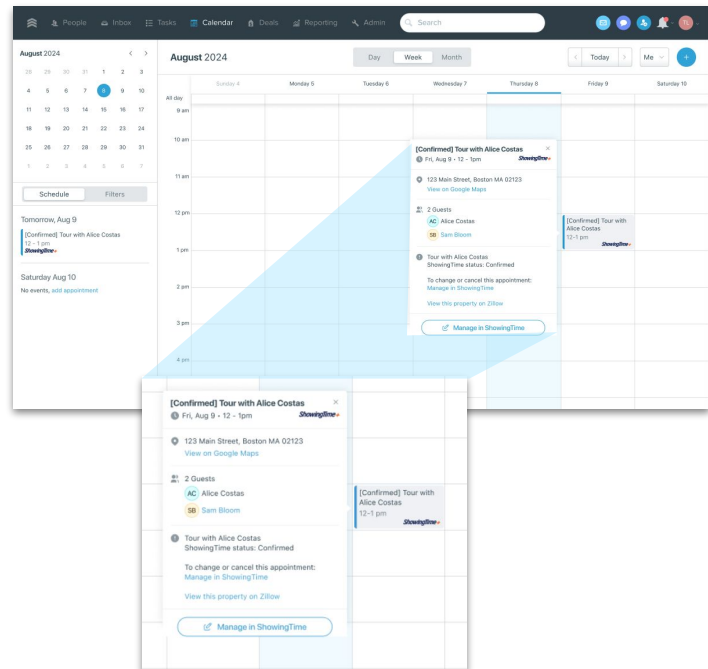
Save Time and Stay Focused

Spend less time tracking appointments across calendars with more appointments in one place.

Mobile Experience



Desktop Experience



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How it works

- 1** To access this feature, **make sure you have enabled [two-way integration](#)** for appointments to sync from Zillow to Follow Up Boss.
- 2** Once you confirm a Real-Time Touring or My Agent tour appointment for ShowingTime-enabled properties, they will be automatically added to your Follow Up Boss calendar and displayed on the 'contacts page, both on desktop and mobile.
- 3** You can manage these appointments straight from Follow Up Boss, rescheduling or canceling them with a simple click, which will redirect to ShowingTime.

Frequently Asked Questions

Will the buyer still receive a reminder from Zillow about the appointment?

- Yes, Zillow will still send the buyer a text reminder at 24 hours and 2 hours prior to the confirmed tour time.

What if a buyer requests to change an appointment?

- You'll still receive notifications of buyer-requested changes through the same methods as before: push notifications, SMS, and email.

How are the changes in appointments made in ShowingTime synced back to FUB?

- The changes made in ShowingTime will sync back to the PA app, which will then sync back to the FUB calendar. At this time, ShowingTime appointments booked outside of the PA app do not sync to FUB.